

Step by Ste

MUST NOT submit their 2016-17 LEA MOE Compliance Standard Calculator until their 2013-16 LEA MOE Compliance Calculator and 2017-18 Eligibility Standard Calculator have been approved by NYSED Education Department (NYSED). School Districts/State Agencies are notified by email once their LEA MOE Calculator submission is approved. The reason for this is that the determination if a School District/State Agency meets the 2016-17 Compliance Standard is based on previous years data.

2. School Districts/State Agencies must use the latest approved Calculator for the 2016 Compliance Standard submission. Your district/agency's 2015-18 Eligibility Standard Calculator that was approved by NYSED via email is the document that must be completed for this requirement if a district/agency

DO NOT complete any information on the left side of the worksheet because that is for Eligibility Standard School Districts/State Agencies not required to complete the Eligibility Standard for the 2016-2017 school year.

- 4) **TAB 4. Multi -Year MOE Summary** Please complete Cell L9 and Cell M9. Cell L9 is the 611 grant award amount that your district/agency received for 2016-17. Cell M9 is the 619 grant award amount that your district/agency received for 2016-17

Two Items of Note:

The State Aid Planning Unit at Questar III BOCES is available to provide technical assistance and guidance on the information needed to complete the Compliance (Expenditure) portion. They have created a w

*Tab 2. Instructions - For Cell B7 please make sure the drop-downbox states YES. This allows the calculator to calculate Exception(b) decrease in child count automatically.

Review Items

Compliance for MOE is determined by comparing the number of the last year for each method that **Met MOE with Exceptions or Adjustments** using the Compliance Standard (Expenditures) Tab 9. 1617 MOE details the Comparison Year for each of the four Methods.

After you have completed all the information for your district/agency please review tab TAB 12. 17-18 MOE and TAB 4. Multi -Year MOE Summary to make sure your LEA has met MOE.

NYSED strongly recommends that district/agency completes all the information for each four methods to meet MOE, but district/agency only needs to meet MOE for one method to comply with the requirement.

How to Submit Completed Calculator

Once completed, please submit your LEA MOE Calculator to lea@nysed.gov in the subject line please write 2016-17 MOE Compliance and your School District/State Agency Name

Please submit your Calculator by 4/9/18.