## New York State Testing Program

## Grades 6 and 7 English Language Arts



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It is important to read all of Steps One-Five and the pertinent grade-level information in Step Six prior to administering the test.

Test booklets and scoring materials must be kept secure. You are not to discuss the test, show it to anyone, or photocopy the materials, as the security of the test could be breached. However, school personnel may make photocopies of this *Teacher's Directions* if additional copies are needed.

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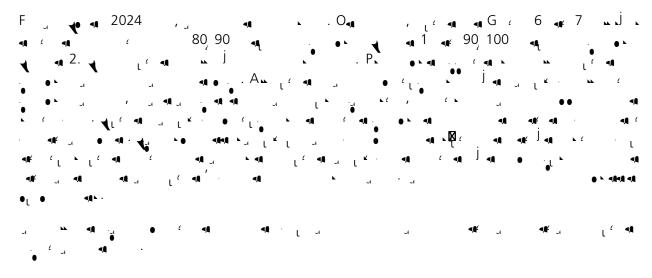
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Day 1, Session 1	<ul> <li>Reading: 26 multiple-choice questions (Students record their answer choice darkening the circles on their Session 1 answer sheet.)</li> <li>Writing: 2 two-credit constructed-response questions (Students write their answers in their Session 1 Answer Booklet.)</li> </ul>	
Day 2, Session 2	<ul> <li>Reading: 7 multiple-choice questions (Students record their answer choices by darkening the circles on their Session 2 answer sheet.)</li> </ul>	
	<ul> <li>Writing: 3 two-credit constructed-response questions and 1 four-credit constructed-response question (Students write their answers directly in their Session 2 test booklet.)</li> </ul>	

2024 **■** 7 E A . -B

Day 1, Session 1	<ul> <li>Reading: 26 multiple-choice questions (Students record their answer choices darkening the circles on their Session 1 answer sheet.)</li> <li>Writing: 2 two-credit constructed-response questions (Students write their answers in their Session 1 Answer Booklet.)</li> </ul>	
Day 2, Session 2	■ Reading: 14 multiple-choice questions (Students record their answer choices by darkening the circles on their Session 2 answer sheet.)	
	<ul> <li>Writing: 3 two-credit constructed-response questions and 1 four-credit constructed-response question (Students write their answers directly in their Session 2 test booklet.)</li> </ul>	

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Please read these directions carefully before administering the test. When you administer the test, the directions you are to read aloud are preceded by  $\mathbf{A}$ . Read all directions to students at a moderate, steady pace. The italicized instructions to teachers should **not** be read aloud.

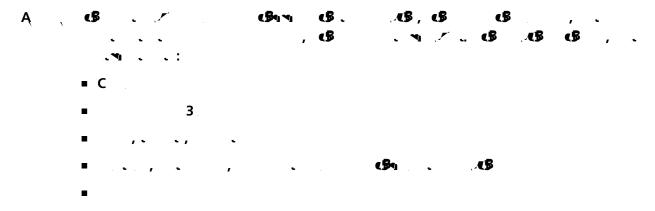
Make sure you have a copy of the Session 1 test booklet.

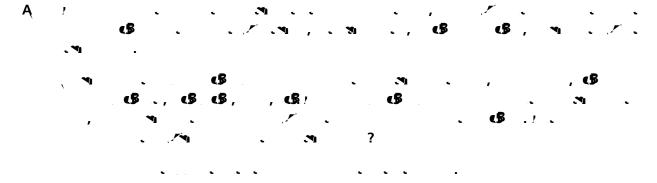
Make sure each student has a No. 2 pencil. Students may **not** use pens. Students may be permitted to use highlighters when taking this test. You must, however, monitor student use of highlighters to ensure that they are not being used by students to record their responses to questions or in a way that obscures their responses to questions.

Students are **not** to be given scratch paper.

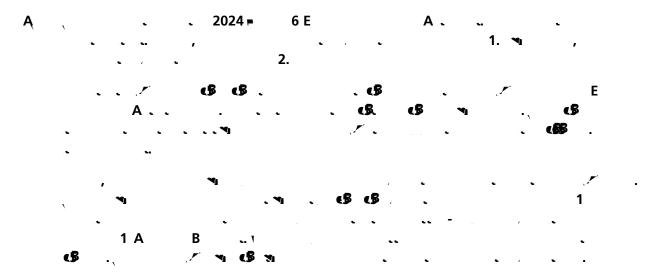
Students will be recording the answers to the multiple-choice questions in Session 1 on their Session 1 answer sheet. **Only** the responses marked on the students' answer sheets for the multiple-choice questions will be scored. Students **must** write their responses to the constructed-response questions in their Session 1 Answer Booklet. **Only** the responses to constructed-response questions written in the Session 1 Answer Booklet will be scored.

At the beginning of the test administration, proctors must read the following statement to all students taking State tests:





Repeat list of devices. Pick up devices from students and return them after testing.



Distribute a Session 1 answer sheet to each student. If answer sheets are precoded, make sure each student receives the correct answer sheet.



Pause for questions. When you are confident that all students understand how to use the answer sheet, distribute a Session 1 Answer Booklet to each student. If the student identification labels were affixed to the back covers of the student Session 1 Answer Booklet earlier today, make sure each student receives

Pause for questions. When you are confident that all students understand the Tips for Taking the Test,

Make sure you have a copy of the Session 2 test booklet.

Make sure each student has a No. 2 pencil. Students may **not** use pens. Students may be permitted to use highlighters when taking this test. You must, however, monitor student use of highlighters to ensure that they are not being used by students to write their responses to questions or in a way that obscures their responses to questions.

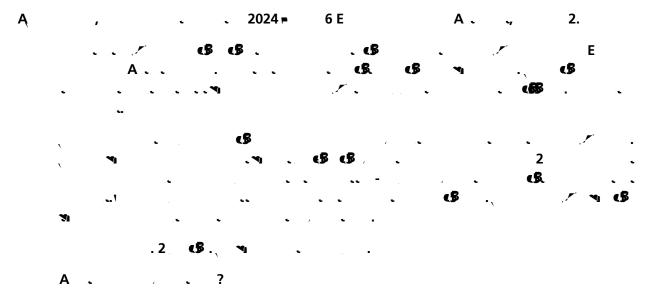
Students are **not** to be given scratch paper.

Students will be recording the answers to the multiple-choice questions in Session 2 on their Session 2 answer sheet. **Only** the responses marked on the students' answer sheets for the multiple-choice questions will be scored. Students **must** write their responses to the constructed-response questions in their test booklet. **Only** the responses to constructed-response questions written in the test booklet will be scored.

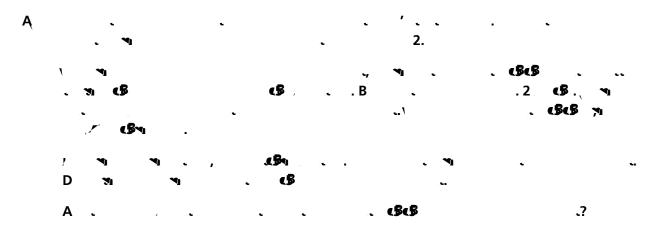
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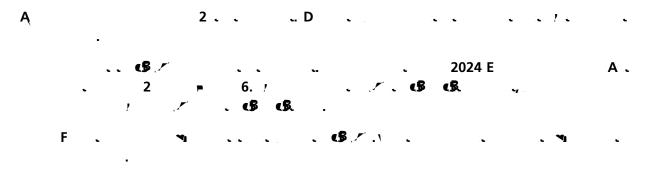
Repeat list of devices. Pick up devices from students and return them after testing.



Pause for questions. When you are confident that all students understand how to answer the questions, distribute a Session 2 answer sheet to each student. If answer sheets are precoded, make sure each student receives the correct answer sheet.



Pause for questions. When you are confident that all students understand the instructions, distribute a Session 2 test booklet to each student. If the student identification labels were affixed to the back covers of the student test booklets earlier today, make sure each student receives the correct test booklet.



Check to make sure each student has written their name on the front cover of the test booklet.

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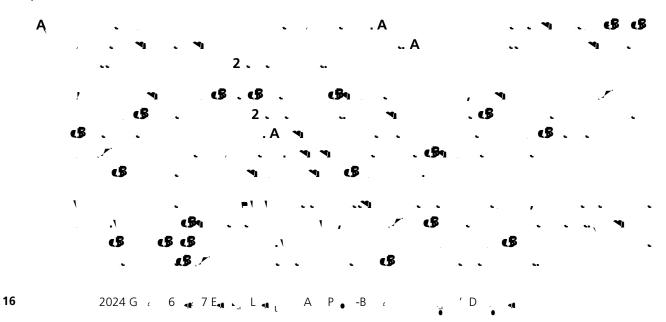
Check that all students are looking at the correct page.

Read the Tips for Taking the Test aloud as the students follow along.



Pause for questions. When you are confident that all students understand the Tips for Taking the Test,

Pause for questions. When you are confident that all students understand the statement indicating the question's credit value,



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Pause for questions. When you are confident that all students understand how to take the test,

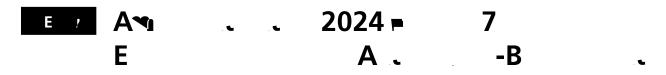
Students should remain quietly at their desks when they finish the test. The proctor may collect the test materials either as students complete the test or when most of the students have finished. When collecting the test materials, make sure each student's answer sheet has been inserted into their test booklet.

Students who finish the test before other students should check their work. Once the student is finished, test materials may be collected by the proctor. After a student's test materials are collected, that student may be permitted to read silently. This privilege is granted at the discretion of each school. No talking and no other schoolwork are permitted. Once all students complete the test, you may end the session.

Given that the Spring 2024 tests have no time limits, schools and districts have the discretion to create their own approach to ensure that all students who are productively working are given the time they need to continue to take the tests within the confines of the regular school day. Students should be productively engaged in completing assessments and not be retained beyond that point. School personnel should use their best professional judgment and knowledge about individual students to determine how long a student should be engaged in taking a particular assessment and when it is in the student's best interest to release them.

If the test is administered in a large-group setting, school administrators may prefer to allow students to hand in their test materials as they finish and then leave the room. If so, take care that students leave the room as quietly as possible so as not to disturb the students who are still working on the test.

Follow security procedures established by your principal or school administrator for returning secure test materials.



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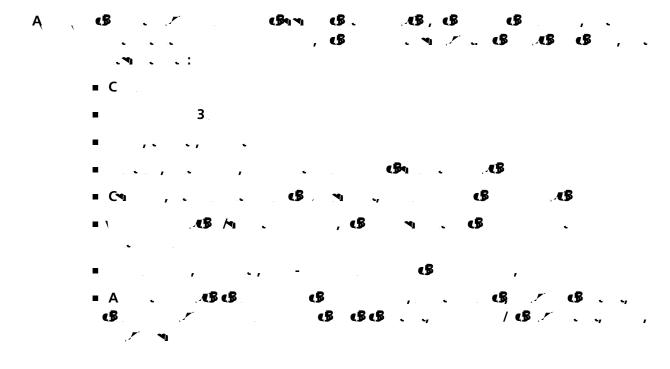
Make sure you have a copy of the Session 1 test booklet.

Make sure each student has a No. 2 pencil. Students may **not** use pens. Students may be permitted to use highlighters when taking this test. You must, however, monitor student use of highlighters to ensure that they are not being used by students to record their responses to questions or in a way that obscures their responses to questions.

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At the beginning of the test administration, proctors must read the following statement to all students taking State tests:



Pause for questions. When you are confident that all students understand how to use the Session 1 Answer Booklet for constructed-response questions, distribute a Session 1 test booklet to each student.

Check to make sure each student has written their name on the front cover of the test booklet.

Pause for questions. When you are confident that all students understand the directions,

Check that all students are looking at the correct page.

Pause as students find the area on their answer sheet. When you are certain that all students have located the correct area,

Pause for questions, then circulate around the room and verify that each student has filled in the correct form.

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Read the Tips for Taking the Test aloud as the students follow along.

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Students are **not** to be given scratch paper.

Students will be recording the answers to the multiple-choice questions in Session 2 on their Session 2 answer sheet. **Only** the responses marked on the students' answer sheets for the multiple-choice questions will be scored. Students **must** write their responses to the constructed-response questions in their test booklet. **Only** responses to constructed-response questions written in the test booklet will be scored.

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