

21st OCLC Budget Session: INDIRECT COST CALCULATION TIP SHEET

What is Indirect Cost?

Indirect costs are costs of activities that benefit more than one program or objective and, therefore, cannot be readily assigned to only one specific program or objective. They are generally classified under functional categories such as general maintenance and operation expenses, general office and administration expenses, general overhead expenses, and other allowable general expenses.

Indirect costs can be broadly defined as central administrative costs and certain other organization-wide

Example:

ITEM	PROVIDER	CALCULATION	PROPOSED	How much to include for Indirect
Food club classes (400 students)	Boys and Girls Club	\$416.66/week (48 weeks)	\$20,000	\$20,000
Drama class (200 students)	Boys and Girls Club	\$1,000/mo x 12 mo	\$12,000	\$5,000
Dance class (150 students)	On Pointe	\$20/ student x 500 students	\$10,000	\$10,000
Cell service	TMobile	\$60 mo x 12 mo	\$720	\$720
Evaluation services	ABC Evaluator	6% of award (\$1,200,000)	\$72,000	\$25,000
SUBTOTAL #2 (TO INCLUDE FOR PURCHASED SERVICES)				\$60,720

