

The New York State Seal of Biliteracy (NYSSB) Guidance Toolkit

Module #8: Completion of the End-of-Year Data Form

To Seal of Biliteracy Coordinators,

If you will be using Module 8 of the NYSSB Guidance Toolkit with someone assisting you with the End-of-Year Data Form or with your entire Seal of Biliteracy Committee (SBC), we recommend you take the following action prior to your meeting:

1. Watch the module video in advance of the committee meeting.
 2. There are four possible ways to present the module:
 - a. viewing a video,
 - b. viewing a PowerPoint Show with audio narration,
 - c. viewing a PowerPoint show without narration and using a PDF of the script to deliver the narration yourself;
 - d. viewing a PDF of the PowerPoint slides and using a PDF of the script to deliver the narration yourself.
 3. Decide which presentation method you will use. Please select the method that will work best for your school and presentation style.
 - a. [Module video](#) (a 45:32-minute MP4 video showing the PowerPoint with narration; can be stopped and started at will; links accessible via the agenda)
 - b. [PowerPoint Show with narration](#) (Click on the link; choose "Open in PowerPoint" or "Show in File Explorer"; the show will automatically open)
 - c. [PowerPoint Show without narration](#) (Click on the link; choose "Open in PowerPoint" or "Show in File Explorer"; the software will locate all of the items you will need for the meeting; choose to download the items to your computer; some coordinators will prefer to print out hardcopies of the module materials to keep in a binder). The materials for module 8 include:
 - a. [Module agenda \(PDF\)](#)
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